

MEMO

TO: All KWIB Members
FROM: Tom West, Executive Director
DATE: February 7, 2011
RE: State Plan Outline

In order for Kentucky to receive our share of the Workforce Investment Act funds each year, the US Department of Labor requires that we have a current plan on file with them that indicates how the money will be allocated and the manner in which we plan to deliver the services funded within the commonwealth.

The last time this plan was updated (other than a relatively minor amount of changes for the stimulus funding) was during the Fletcher administration. Since then, we have a new KWIB and you have created and are currently implementing a strategic plan that is transforming the old workforce system.

Because of the changes, it is necessary for us to update the required "State Plan" with the US Department of Labor. While we plan to attach the board's *WorkSmart Kentucky* plan, they have a series of several dozen questions which must be addressed directly. These responses can become long, repetitious and very technical.

As a member of the KWIB, we told you from day one that we want you to maintain a 30,000-foot view of the system and not become bogged down in minutia. To this end, we are providing you with an outline of the required document that includes the questions from the federal government and brief bullet point of how staff will answer each question. The outline itself is an extensive document and the time you may spend reviewing it alone is greatly appreciated.

At the board meeting, you will be asked to comment on and/or approve the outline and grant authority to the Executive Committee to approve the actual plan document prior to its submittal on April 15.

We see this as an opportunity to demonstrate to the feds the work this board has accomplished and is committed to continuing. But, we also want to remain respectful of your time and energies. Of course, anyone is welcome to review the entire document. We will post it on the web site and notify the board when it is available.